

# 2024 Board Annual Work Plan

		19 Feb	18 Mar	Apr – No Mtg	20 May	24 June	Jul –No Mtg	19 Aug	16 Sept	Oct no mtg	18 Nov	9 Dec	
<b>Strategic Review</b>	<b>Charter &amp; Strategic Aims</b>	Confirm charter – send to MoE Confirm Annual Plan			Priorities 1-3			Priorities 1-3			Priorities 1-3		
<b>Regular Review</b>	<b>Student Achievement</b>	Confirm Analysis of Variance & NAG2A(b)&(c) send to MoE By 1 March			Unit Review	Gifted & Talented Students		Mid year student achievement reporting & ESOL			Unit Review	Student Achieve data for review against 2024 targets	
		Target Students (Report Monthly)											
	<b>Curriculum (2024)</b>												
	<b>Policy</b>	<i>Pol 19, OP 11</i>	<i>OP 16</i>		<i>OP 10</i>	<i>OP 12, 15</i>						<i>Op 14</i>	
	<b>Assurance</b>	Update board calendar	Employment letters, and job descriptions in place.		Parent Consult with Board	All teachers registered, all staff police vetted	Student Achievement reporting to parents completed.	School Insurances in order Emergency drills completed per term					All staff appraisals completed. Student Achievement reporting
	<b>Finance</b>	Prepare annual plan	Accounts to auditor				Auditors report to BoT		Draft Budget	Start Draft Budget		Budget Approved	
	<b>School self Review</b>				How we deliver the intent of te Tiriti -Hautu				Review Update				
<b>Board Process Requirements</b>	<b>Compliance</b>	Confirm delegations  Elect Presiding Member	March roll return tabled.	Review of 10-year property plan with Land trust. Initiate Principal appointment process for 2025	Review Annual accounts and Annual report prior to submission to MoE by 31 May		July roll return	Annual review of risk management needs and insurance			Principal appraisal report tabled 'in committee'		
<b>EMERGENT ISSUES</b>		School roll	Update on new school site				MOE Funding School Roll planning	School Roll recommendations	Change of Class/MRI application		*include NELPs and 3 year horizon		